

Application Form – Check List

Sl. No	Information/details provided as part of application	Submitted (Yes/No)
1.	Application Fee details (Attach the copy of Challan receipt generated for payment done on Bharatkosh Portal)	
2.	Duly filled and signed Application form (Doc. No.: NCCS/SLR/02)	
3.	Duly signed and stamped copy of Quality Manual of Lab	
4.	Copy of document establishing the Legal Identity of TSTLs	
5.	Copy of document required for accommodation of TSTLs –	
6.	Copy of valid certificate of Accreditation by any recognised Indian accreditation Body like NABL, in accordance with latest version of ISO/IEC 17025 for the discipline - Software and IT system covering Application Security Testing (OWASP, CWE25), Vulnerability Analysis & Non-destructive Penetration Testing (CIS; NIST SP 800-115.)	
7	Duly signed and stamped copy of Organisation chart and staffing chart of the laboratory. In case the laboratory is part of larger organization, its place in the organization shall be clearly indicated in the organization chart.	
8	Duly signed and stamped copy of Layout and IT Plan of the Laboratory including floor plans covering all areas under the address	
9.	Duly signed and stamped copy of Details/ list of all test instruments required and used for testing as per ITSAR.	
10.	Duly signed and stamped copy of Details of capability and technical competence for testing each stipulated ITSAR requirement vide Clause 9.3(f) of Procedure for Designating Telecom Security Testing Laboratories (Doc No. NCCS/SLR/01)	
11.	Sample copy of test report in NCCS prescribed format for each and every security requirement for applicable ITSAR for which designation is sought vide Clause 9.3(g) of Procedure for Designating Telecom Security Testing Laboratories (Doc No. NCCS/SLR/01)	
12.	Audited Financial Statements for of the laboratory as required vide Clause 9.3(i) of Procedure for Designating Telecom Security Testing Laboratories (Doc No. NCCS/SLR/01)	
13.	To meet Conflict of interest (1. Certificate of Incorporation along with complete copy of AoA and MoA (all pages) to be submitted. Each and every page to be certified by Company secretary/Statutory Auditor and countersigned by Authorised Signatory of the company; 2. Ownership details; 3. Collaboration Particulars: Shareholding pattern of company and details of partners Indian Equity and Foreign Equity. (Complete breakup of 100% equity to be submitted.)	

14.	Authorised Signatory (1. The Power of Attorney in favor of authorized signatory on a non-judicial stamp paper of Rs.100/-. To be given through Board Resolution. To be signed by a person other than in whose favor it is being given. It should bear the seal of the company. It should be notarized. It should have specimen signature of Authorized signatory; 2. A separate Board Resolution on company letterhead duly signed by board of Directors is also to be submitted.	
15.	Any other document considered relevant by the applicant.	

Date:

(Signature of Authorized Signatory)

Place:

Name & Designation (Stamp)

Note- The duly filled and signed Check-list is required to be submitted along with TSTL Designation Application form.